



Joseph Leckie  
Academy

Admission to the  
Sixth Form  
September 2024

## **Admission to the Sixth Form - September 2024**

Joseph Leckie Academy has developed courses which offer considerable breadth for students through a range of A levels and technical or applied level 3 courses including BTEC National courses. It is possible for students to study a combination of these courses.

The general aim of the Academy is to enable each student to become an effective independent learner to prepare them for further education or the world of work. Students are encouraged to take part in Physical Education and become involved in voluntary work or work placements.

The Academy will admit a maximum of 150 students into Year 12. Students will be 16 years of age on 31 August 2024.

### **Procedures for Admission**

#### *Internal Students*

All students who are currently in Year 11 at the Academy will be given the opportunity to apply to the Sixth Form.

#### *External Students*

Students and/or parents of prospective students will be asked to complete an application form. At least 10% of total cohort are conditionally allocated to external students, based upon grades, references and interview.

The Head of Sixth Form will invite students and parents to a presentation. Students will be asked to consider and decide on preferred courses. This preference will be based on GCSE predicted grade outcomes and the student's intended career pathway. Students will be considered for entry into Year 12 based upon their academic attainment and the availability and suitability of courses at the Academy.

The minimum entry requirement for A-Level courses is five GCSEs in five different subjects with grades 9 to 5, including GCSE Mathematics and GCSE English Language.

The minimum entry requirement for Level 3 Vocational courses is five GCSEs in five different subjects with grades 9 to 4.

### **Oversubscription - Internal Candidates ONLY**

When the Academy becomes oversubscribed places will be allocated to applicants who fulfil the requirements for the preferred course. The entrance requirements for individual courses are published at the Sixth Form Information Evening. Current achievement data and GCSE predicted grade outcomes will be used to help determine the student's intended career pathway.

The Academy is committed to a fair and equal treatment of all individuals regardless of disability and welcomes applications from students with disabilities. The Academy's admissions arrangements will not disadvantage unfairly, either directly or indirectly, a student from a particular social or racial group, or a student with a disability or special educational needs as required by the Department for Education Admissions Code. The highest priority **will** be given to looked after children and previously looked after children as defined in the School's Admissions Code.

Looked after children are defined as children who are in the care of a local authority or provided with accommodation by a local authority. This also includes previously looked after children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order. Students living closest to the Academy as measured in a straight line from their home address will next be offered a place. Distance is measured from the centre point of the Academy site to the centre point of the applicant's address post code.

In the event of a tie and same measurement the place will be offered on the basis of random allocation.

### **Waiting List for Admission to Sixth Form**

Unsuccessful applicants will be offered a place on a waiting list. If vacancies arise, those on the waiting list will be offered a place using the Academy's Admissions Criteria outlined previously. The waiting list will remain in effect until 20<sup>th</sup> September 2024 when all remaining on the list will be contacted indicating they have not been successful.

Applicants who do not obtain a place may appeal to the Academy against the decision. There will be an Independent Appeals Panel appointed in accordance with the provisions of the School Admissions Appeals Code.

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### **Progression to Year 13**

Students will be assessed throughout their time within year 12 and targeted interventions put into place where required to try to ensure success and progression into year 13, communication will be made home after every data drop for all students attaining an E grade at A-Level or Pass grade, within BTEC Level 3 qualifications, to discuss the students' progress and interventions.

Where a student is consistently attaining a U grade within a subject parents will be called into school to review support. HOY, HOF and HOS will discuss progress within the subject, potentially considering AS Level or being removed from the course, this will be communicated to parent/carer.

### **Sixth Form Information**

Joseph Leckie Academy has developed a curriculum model which will offer considerable breadth for students through a range of A levels, technical and applied level 3 courses including BTEC National courses.

Students follow a two-year programme of study and can choose from the following subjects:

#### **A-Levels**

Art and Design  
Biology  
Business  
Chemistry  
English Literature  
Further Mathematics  
Geography  
Government and Politics  
History  
Mathematics  
Physics  
Product Design  
Psychology  
Sociology

#### **BTEC Level 3**

Business – Single and Double  
Science – Single and Double  
Health and Social Care – Single and Double  
Graphics – Single and Double  
IT - Single  
Law – Single  
Media - Single  
Sport – Single  
EYE - Triple

### **Undersubscription**

In the event that a course undersubscribes, a decision will be made as to whether or not it is viable to run the planned course. This will depend both on levels of student applications and the strategic importance of a course within the wider curriculum offer. We will do everything we can to find suitable alternatives for students and enrol students that meet the entry criteria onto alternative courses, by mutual agreement, in the event that a planned course does not run.

### **Additional Courses**

The Academy offers GCSE English and GCSE Mathematics re-sits in the Sixth Form. All students that do not have at least the equivalent of grade 4 at GCSE English and/or Maths must continue to study them in Year 12 and Year 13.

### **Voluntary Work**

Students are actively encouraged to take part in regular voluntary work in the community or at the Academy.

### **Duke of Edinburgh Award Scheme**

Duke of Edinburgh Bronze, Silver and Gold Awards are followed by many students in the Sixth Form. Any students wishing to start or continue with the award scheme are encouraged to do so.

### **Sixth Form Work**

We expect students to demonstrate a high level of motivation and have the capacity for hard work. Sixth Form work is demanding and students will be encouraged to take increased responsibility for their own learning through Independent Learning. All Sixth Form students have the opportunity to develop leadership skills as they become actively involved with our younger students and assist with the day to day organisation of the Academy.

### **Dress and Code of Conduct**

We aim to create a professional environment. Smart office wear must be worn to conform to the highest standards found in the modern workplace. Jacket, collar and tie, a suit or skirt is acceptable. Financial support will be available for students who qualify.

A no-smoking/vaping policy operates throughout the Academy buildings and grounds.

### **Personal Advice and Guidance**

Each Sixth Form student has a Personal Tutor. The Personal Tutor is expected to develop a close working relationship with the student and offer support and guidance throughout the course. There will be frequent meetings during the week where progress will be discussed, targets agreed and timescales negotiated. Students are encouraged to identify areas of concern and thus tackle problems positively. The Personal Tutor will have a full profile on each personal student.

### **Social Cultural Spiritual Education**

This is seen as an important aspect in the development of students in the Sixth Form. The Academy is committed to the social, cultural and spiritual education of all members of the Sixth Form. The Academy uses a variety of opportunities for delivery including: the broad based curriculum and charity activities. Spiritual education is reinforced through Academy, broadcasts and assemblies.

### **Library and Independent Learning Centres**

For about 25% of the week (6 periods) students have the opportunity of working independently on carefully planned work as part of their course in the Library and Sixth Form Study Centres. This method of learning will be part of our strategy to prepare our students to be able to cope successfully in Higher Education and adult life.

### **Bursaries**

Bursaries are available for our students. These bursaries will be awarded to students who are in need of financial assistance due to circumstances outside their control.

### **Careers Guidance**

Every student will receive an individual appointment and will be given expert advice in preparing a Curriculum Vitae (CV). Students will have the opportunity to receive to discuss next steps, including University degrees/foundation degrees, Apprenticeships at all levels, and moving into the workplace.

### **Applications to University**

Students aspiring to apply to University, including Oxbridge, will be given expert guidance. The Academy provides opportunities for students to visit Universities and will prepare a detailed reference to support every applicant.

### **Student Council**

Students will have the opportunity to be elected onto the Student Council. The Council meets with the Principal and other senior staff each half term to advise the Principal of the students' opinions on a wide range of issues.

### **GCSE Results Service**

The Academy will offer a comprehensive advice service for students in August 2022. Once GCSE results are known, students may wish to reconsider their plans. For some, it can be an anxious time so help is available.

## Joseph Leckie Academy

### Sixth Form Admission September 2024

#### Timescale:

#### November/December 2023 (Into the Sixth – October 5<sup>th</sup> 2023)

- Students and parents are invited to an information evening at the Academy. Information will be provided on the Admissions Process and Curriculum.
- Students and parents may tour the Academy with current sixth formers.
- There will be an opportunity to meet with course teachers.

#### November 6<sup>th</sup> 2023

- Internal and External online applications open

#### January 26<sup>th</sup> 2024

- Application closing date

#### February-March 2024

- Sixth Form interviews take place.
- Confirmation of an offer of a place to students and a provisional programme of study.
- An Appeals Panel will be convened if required.

#### July 2024

- Induction Programme for Students

#### August 2024

- GCSE Results 22<sup>nd</sup> August 2024
- Sixth Form Registration 22<sup>nd</sup> August 2024

#### September 2024

- Start of Year 12