



Joseph Leckie Academy

8th July 2024

Dear Parents and Carers,

We are writing to inform you that the Academy will **close for students at 12.15 on Friday 19th July**. Students who are on a Free School meals will be provided with food at break time and the usual snacks are available to purchase at break time. It is important that your son/daughter returns home directly from school and you are responsible for their safe return home.

The Academy will re-open for the new academic year for students on **Tuesday 3rd September 2024**. The **new Year 7 and 12 students will start at 8.20 am** where there will be further induction activities and then **all other students will arrive at 11.00am via their year entrances below**. There will be more detail of the start of term arrangements sent in the Summer holiday. Current students will also get their timetables and any changes to forms tutors via emails sent to their school email address. It is important they can access their school emails for further information over the summer holidays.

This has been another busy term with so much going. Year 11 and 13 worked very hard for their examinations and they have now completed their GCSEs, A Levels and Vocational courses. We look forward to celebrating their successes with them on results days in August. We have had a very successful Year 10 work experience week with many students out on placements and a variety of workshops for students in school. We have had Year 6 Transition days to prepare our new students for joining us in September and so many trips, events and activities, including our Cultural Diversity Day which was a great day. There is so much going on in the Academy, too much to mention here, so to read more about all that has gone on this term, please refer to the parental newsletters which are on the Academy website: [Joseph Leckie Academy - Newsletter](#)

Please can we take this opportunity to remind you that your child should **be in full Academy uniform** and where your child has outgrown an item then please use the summer holiday to get their uniform sorted. Lanyards are also compulsory, so if they have lost their lanyard please ensure that you have ordered a replacement before we break up so it can be prepared for their return in September.

There should be no hoodies, tracksuit tops or trainers worn and please refer to the jewellery policy and our policy on hair cuts and colours. We will be reinforcing this over the coming week and on return, and making calls home and issuing consequences where students do not have the correct uniform. If there are any exceptional circumstances it is important that you liaise with your child's Head of Year to discuss these. [Joseph Leckie Academy - Uniform](#)



Learn together, lead together.



Joseph Leckie Academy

Walstead Road West, Walsall, WS5 4PG

Tel: 01922 721071

Email: postbox@josephleckieacademy.co.uk

Chief Executive Office: Mr James Ludlow

Associate Principal: Ms Rachel Cook



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Reminder for September regarding the changes to the school day

As we outlined in previous letters the times of the day has changed from September and parents should prepare to send you child in earlier and note the end of the day is ten minutes later.

New school day timings from September 2024

As mentioned above the first day back may be a little different with a staggered start but please can I remind you and your child(ren) need to be aware of the new start so that they arrive on time for school and the later finish time.

Main KWB2 reception gates will open at 8.00am for breakfast club. Once on site students will use the path around the side of the KWB2.

8.20am - 8.28am	Enter school site via the designated year group morning entrance gates. All morning entrance gates locked at 8.28am
8.30am -9.00am	Form / assembly
9.00am – 10.00am	Period 1
10.00am – 11.00am	Period 2
11.00am – 11.15am	Morning break
11.20am - 12.20pm	Period 3
12.20pm - 2.00pm	Period 4 (Including lunch)
12.20pm – 1.00pm	Lunch 1 (Years 7/9/11)
1.20pm -2.00pm	Lunch 2 (Years 8/10/12/13)
2.00pm – 3.00pm	Period 5
3.00pm	Enrichment opportunities

At 3.00pm students should leave the school site at the gate closest to their period 5 teaching room unless they are staying on site for enrichment opportunities. Parents, please ensure you discuss this with your child if they are being collected at the end of the day.

Please ensure your child **enters the academy through the correct entrance for their year (see below).**

New Year 7 morning entrance - Lord Street gates

New Year 8 morning entrance - Lord Street gates

New Year 9 morning entrance - KWB2 student path next to reception

New Year 10 morning entrance - KWB2 student path next to reception

New Year 11 morning entrance - Walstead Road West End gates

6th Form morning entrance - Entrance gates closest to form room



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We will send a further letter in the Summer holidays with more details of the start of term arrangements but please ensure they are ready to return on Tuesday 3rd September. In the meantime, we hope that everyone has a lovely summer and that the weather is kind and that everyone stays safe.

Yours faithfully

Mr J Ludlow

Chief Executive Officer

Ms R Cook

Associate Principal

Key Dates

Week Commencing 15 th July	Activities week – Themed lessons and Trips
Friday 19 th July	Break up at 12.15
Thursday 15 th August	A Level and Level 3 Results day
Thursday 22 nd August	GCSE and Level 2 results day and enrolment into the Sixth Form
Tuesday 3 rd September	Students return with specific times for years(further details will be sent)
Wednesday 4 th September	Students in at new Academy times



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