



Joseph  
Leckie  
Academy

Date: 17<sup>th</sup> January 2025

### Migration of Cashless Payment System

Dear Parents/Guardians,

As previously discussed, we are excited to announce that we will be transitioning from ParentMail online cashless payments to Arbor payments. This change is part of our ongoing efforts to streamline our parental engagement systems and provide a more efficient and user-friendly experience for you.

### Important Information/Dates:

#### Effective from midnight on Thursday 23<sup>rd</sup> January 2025:

No further payments will be able to be made via ParentMail. Please ensure if you do need to top up a child's account, it is done before midnight on 23<sup>rd</sup> January 2025.

#### Starting Saturday 25th January 2025:

All new payments should be made through Arbor payments. 67% of parents/carers have already signed up and are using Arbor as part of our communications and updates, so this new option will then be available straight away.

If you have not already signed up to Arbor, please visit our website, for a guide on how to do this. <https://www.josephleckieacademy.co.uk/arbor>

Further guides regarding payments are also available on the above page.

We believe that Arbor payments will offer a more seamless and integrated platform for managing school-related payments within our centralised parental engagement suite moving forwards, simplifying our interaction with you.

We appreciate your cooperation and understanding during this transition period.

If you have any questions or need assistance with the new system, please do not hesitate to contact the Academy.

Thank you for your continued support.

Yours faithfully,

Shaun Millington

Academy Business Manager / Chief Finance Officer



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**Joseph Leckie Academy**

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