



Joseph
Leckie
Academy

18th November 2024

Teacher Training Day – Monday 25th November 2024

Dear Parents and Carers,

I am writing to remind you that there is a **Teacher Training Day next week on Monday 25th November 2024** and students will not be in school on that day.

Students should return **at normal time on Tuesday 26th November** through their year gates, by 8.28am.

Please can I take this opportunity to remind you that your child should **be in full Academy uniform**. Please ensure your child has a warm outdoor coat, preferably waterproof, as the weather is now getting colder. There should be no hoodies, tracksuit tops or other fashion jackets. Please refer to the uniform policy for further guidance.

[Joseph Leckie Academy - Uniform](#)

As you are aware, we have made the move this year to a new management information system within the Academy called **Arbor** and we have been using Arbor since we returned in September. Please ensure that you download the **Arbor App** as soon as possible if you have not already done so. Arbor will be used for reporting the progress your child is making in their lessons and so much more. You will find all the information you need on the Academy website: [Joseph Leckie Academy - Arbor](#)

Similarly, we are using Arbor as well as our Class Charts App for messaging parents. This makes it essential that all parents and carers have both these Apps as these are our primary methods for sending out important messages. For example, all rewards, detentions for behaviour and lateness and logs of negative and positive behaviour will be shared with you through Class Charts. If you have not yet logged into Class Charts please click on the link and follow the instructions: [Joseph Leckie Academy - Class Charts](#)

Please can I remind **all Year 12 and 13 parents** that there is a **parents evening this Thursday 21st November** from 5pm to 7pm. Please see the letter on the Academy website and link to the booking form to arrange your appointments.

Year 11 parents, please note that there is a **Study Skills evening 4pm to 6pm on Thursday 5th December**. This is an opportunity for you and your son or daughter to find out more



Learn together, lead together.



Joseph Leckie Academy

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Chief Executive Office: Mr James Ludlow

Associate Principal: Ms Rachel Cook



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about revision strategies and tools to help them prepare for their mock examinations in December and for their GCSE and Level 2 exams in the Summer of 2025. More details will follow but please do put this key date in your calendar.

Thank you for your on-going support.

Yours faithfully

Rachel Cook
Associate Principal

Key Dates:

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| Week Commencing | |
| Thursday 21 st November | Year 12/13 Parents' Evening 5pm-7pm |
| Monday 25 th November | Teacher Training Day |
| Thursday 5 th December | Year 11 Study Skills evening 4pm-6pm |
| Friday 20 th December | End of Term |
| Monday 6 th January 2025 | Start of Spring Term 2025 at normal school time |
| Thursday 16 th January 2025 | Year 8 Options Evening Presentations and information |



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