



Joseph Leckie
Academy

November 2021

Dear Parents/Carers,

RE: Year 11 Mock Interview Day

We are delighted to inform you that we have organised a **Mock Interview Day** for all Year 11 students. This will take place on **Wednesday 24th November 2021, at the Walsall Rugby Club.**

This careers activity will encourage your child to start thinking about their future aspirations and career options. By taking part in this event, students will learn about employability skills and qualities such as communication, teamwork, leadership, decision-making, flexibility and interpersonal skills.

The students will complete an application form before the interview day, which will be vetted by the employer who will interview them on the day of the interview. All students should wear **smart business dress or their Academy uniform and sensible shoes** for their interview.

All students will be in normal lessons, except when they are out of school for their interviews and should attend Period 6, as required. Students will walk in groups, escorted by two members of staff to and from the venue and they will have to sign in and out of school at their appointment times. Please ensure that your child brings a waterproof/warm coat and/or an umbrella for the journey.

They will need to follow the Academy rules as normal and excellent behaviour is expected, especially whilst on route to the venue and on their return back to school. They are also expected to follow the Health & Safety measures that have been put in place and the COVID-19 protocols. May I ask that you please, encourage your child to always wear a mask, unless they have a medical exemption.

Kind Regards

Mrs C. Ebanks-Powell
Careers Leader

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