



Joseph Leckie Academy

November 3rd 2017

Dear Parents

I am writing to let you know about a change to our procedures for students who arrive late to the Academy which we will be introducing from Monday, November 6th 2017 and to seek your continued support in ensuring your child gets to the Academy on time each day.

Previous letters have informed you that all students need to be on the Academy's site / grounds before the gates close on West Bromwich Road and Walstead Road West at 8.35am

Any students who arrive after the gates have closed at 8.35am will be late and will serve a detention at lunchtime on the same day. Parents will receive a text message to inform them of their child's late arrival and the detention at lunchtime. Those students who are detained will still be able to have their lunch at 12.45pm.

Another change will be that from Monday November 6th 2017 Sixth Form students will also enter and exit the Academy via West Bromwich Road, Walstead Road West or Lord Street rather than through the main Reception.

We feel sure you will support our efforts to further reduce the number of students arriving late to school affecting the learning of others when entering the class.

If your child has a genuine problem concerning being punctual, please would you contact your child's Head of Year so that we know and can hopefully settle the situation quickly.

If you would like to discuss these new arrangements with me please telephone Mrs Jayne Jackson on 01922 721071 extension 204 who will arrange a time for you to meet with me.

Yours sincerely, in anticipation of your continuing support.

Keith Whittlestone
Principal

Joseph Leckie Academy

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