



Joseph Leckie Academy

Name:

Form:

December 15th 2017

Dear Parents

I am writing to let you know about the arrangements for the end of term on Friday, December 22nd 2017.

The term will end for all students at lunchtime; meals will be available as usual at this time.

The Academy will re-open at the normal time – 8.30 am on Monday, January 8th 2018.

May I take this opportunity to ask you to continue to support the following with your child by ensuring that he / she:

- Has full uniform and is smartly dressed. This means ties on correctly with 2 stripes and logo showing, top button fastened and shirts tucked in to trousers or skirts.
- Is on time for all morning tutorial periods. This means students being in their tutor rooms by 8.35am. If you bring your child to school by car please leave plenty of time to get here on time and allow for traffic and weather conditions.
- Has essential equipment for all lessons. This means having a pen, pencil, ruler as well as relevant books. For PE lessons students must have the correct kit, as specified in the uniform list, as well as a towel. All students should have a suitable bag in which to keep their books, planner, stationery items and PE kit / other items such as ingredients for food technology lessons in order to be ready to learn in lessons for each day.

You will remember that failure to meet the above minimum standards will result in a lunchtime or after school detention. Persistent failure to adhere to the Academy's rules may result in detentions after school, being placed on report, being taught in isolation for a period of time and/or a meeting with the Governors' Behaviour Panel.

If your child has a problem with any of these requirements please would you write a note in his / her planner if they have one or on a separate piece of paper if you prefer?

Joseph Leckie Academy

Walstead Road West, Walsall, West Midlands WS5 4PG Principal: Keith
Whittlestone

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May I remind you that leather jackets, hooded tops and sportswear are not appropriate and should not be worn to school? What should be worn is a proper waterproof, dark coloured, outdoor coat for protection from the cold, rain and snow. This is particularly more important as the weather has got colder and wetter and an outside coat will keep them warm and dry on their journey to and from school as well as walking between lessons when they will need to go outside.

Boots should only be worn when there is snow and ice on the ground, not as every day wear. Please note that trainers should not be worn in bad weather – they do not offer any more protection or grip than shoes.

Please would you ensure that your child does not have an extreme haircut or bright unnatural coloured hair, this includes patterns or tram-lines which are not allowed. Any student who fails to follow this policy (as agreed by the Governing Body), may be taught in isolation or sent home. Similarly, patterns and lines in eyebrows are not permitted.

Make up should be minimal – lipstick or other coloured balms should not be worn.

Thank you for your support as always this term, which is much appreciated.

I hope you and your families will have a peaceful and relaxing Christmas holiday and a successful New Year.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Keith Whittlestone', written in a cursive style. Below the signature is a long, thin horizontal line.

Keith Whittlestone
Principal

<http://www.josephleackieacademy.co.uk/letters.html>

