

Joseph Leckie Action Plan (updated 24/9/14)

Action	Justification	Target Date/Frequency	Responsibility	How Monitored/Measured	Cost
Walking					
Led Walk with Year 8 SEN	To provide information on health benefits of walking and safety	31/03/14 - ACTIONED	Health Exchange	Email confirmation	n/a
Look into feasibility of a Health Exchange/Centro assembly to encourage walking and offer incentives eg: pedometers	Due to timetable constraints, difficult for led walk but assembly could relay a walking message	31/09/14 – ACTIONED 25/09/14	Caroline Ind inform Paula Shortland to see if feasible and email Health Exchange if applicable. PS agreed, waiting for Ryan Hollings	Email exchange sent 25/9/14	n/a
Walking assembly to take place if suitable	To provide information on health benefits of walking and safety	31/03/14	Health Exchange	Date for assembly	Pedometers can be provided by Centro
Cycling					
Seek possibility of including cycling in the Saturday Community Days	To provide students with a fun approach to cycling	Email by 31/09/14 – ACTIONED 25/9/14	Caroline Ind to contact Lorna Gardiner about cycling options at her Saturday Sports Days	Email recorded and sent 25/9/14	n/a
Cycle theme at Saturday Sports Taster Session	To promote cycling	31/03/15	Lorna Gardiner	Pictures of day	n/a
Seek possibility of Bike Smoothie Maker at the Saturday Sport Taster Days if feasible	To provide students with a fun approach to cycling and smoothie reward	Email by 31/09/14 – ACTIONED 25/9/14	Caroline Ind to contact Simon Hinton about Bike Smoothie Loan	Email recorded and sent 25/9/14 – Smoothie Maker able to be loaned over a weekend if a named member takes responsibility/signs loan agreement	n/a
See parameters of Bikeability Level 3	To see if student bikes need to be in road-worthy condition to undertake	31/12/14 – ACTIONED 24/09/14 and SH response forwarded to DrCG	Caroline Ind to confirm what Walsall Council require	Email recorded and sent 24/9/14	n/a

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Bikeability Level 3 if Academy think suitable	Depends on Academy's view of bike-worthiness of students' bikes as to whether they take this up	31/03/15	Dr Coral Gardiner to contact CI if want to pursue	Email recorded	n/a
Marketing & Events					
Understand who new teacher lead on Student Council is	To ensure we have a contact to pursue actions	31/12/2014	Caroline Ind to contact DrCG for update	Contact details received	n/a
Journey planning sessions to Student Council to then cascade to other years for longevity.	To involve students in the Travel Plan and encourage them to take responsibility for some of the actions in the pan.	31/03/15 NB: Student Council in limbo until new teacher takes it over but by December 2014, should be appointed.	Paula Shortland (provide promo items too)	Keep a record of any sessions students hold with other pupils. Put information of this up on the Academy website.	Student time only.
Student Council to give a presentation to the new year 7s on the Travel Plan and the aspirations of the Academy towards sustainable travel.	To involve students in the Travel Plan process more and encourage them to take responsibility for some of the actions in the pan.	31/03/15	Dr Coral Gardiner	Record the date which the presentation took place.	Student time only.
Investigate appointing students to become travel champions and how to link sustainable travel with rewards	To encourage students to lead on actions and get their peers involved in encouraging sustainable travel.	31/03/15	Paula Shortland to gauge how students see this happening at Student Council JP session (when booked in) and if able to contact Tutors for their suggested students	Travel champion appointed. Names of the champions to be included on the Academy website and posters around the Academy.	Student time only.
Put Travel Plan on	Actions completed	31/12/14	Dr Coral Gardiner	Final survey response,	No Cost

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Academy website and raise awareness of Travel Plan	from Mott MacDonald/Centro side but little awareness noted in survey responses			evidence provided from Academy when done something eg: screen shot	
Student Council Lead to ask for Vivos to link to travel	To link sustainable travel into the reward system.	31/03/15	*Student Council Lead when appointed*	Students will be rewarded with extra points if they travel sustainably.	No cost.
Monitoring					
Join Walsall Borough Council A*Stars Programme.	To ensure longevity of the travel plan and promotion of sustainable travel.	31/03/15	Dr Coral Gardiner	Sign up received by Walsall Council.	No cost.
Complete Grant Monitoring Sheet	To see how well it is used and the grant been used effectively	31/03/15 – ACTIONED received 16/09/14	Caroline Ind	Visual and complete Grant Monitoring Sheet	No Cost
Send email that final surveys are approaching	Requirement of project to undertake final survey	27/02/15 (but early Feb to send)	Caroline Ind to send survey links	Travel survey results analysed and incorporate into Travel Plan updates.	LSTF funded
Send paper surveys	Academy felt this was the best way to obtain highest response	27/02/15	Paula Shortland	Surveys received and collected	n/a
Undertake final travel survey	Project requirement	31/03/15	Dr Coral Gardiner to distribute paper surveys	Distributed and responses received	n/a
Arrange collection of completed surveys	To obtain responses	30/04/15	Paula Shortland	Responses received	n/a